

## INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA

### CONTROLLERS

The controller(s) of personal data are the companies of the Ania Holding group:

**Centrum Elektryczne ANIA Boguccy sp. z o.o. sp.k (CE ANIA)**, NIP: 832 000 41 79

**Firma Produkcyjno Handlowa JB Jacek Bogucki Sp. z o.o. (JB)**, NIP: 832 207 67 34

**Bioan Sp. z o.o. (Bioan)**, NIP: 832 209 71 56

**Centrum Usług Wspólnych Boguccy Sp. z o.o. (CUW)**, NIP: 832 168 39 46

These companies jointly determine the purposes and means of processing personal data.

### CONTACT DETAILS

You can contact all joint controllers:

- by phone: 43/843 41 45,
- by mail at the Companies' address: ul. R. Traugutta 43, 98-300 Wieluń
- or by email:

CE ANIA: [info@centrumelektryczne.pl](mailto:info@centrumelektryczne.pl)

JB: [info@jb.biz.pl](mailto:info@jb.biz.pl)

Bioan: [biuro@bioan.tech](mailto:biuro@bioan.tech)

CUW: [info@centrumelektryczne.pl](mailto:info@centrumelektryczne.pl)

In the companies CE ANIA, JB, and CUW, a Data Protection Officer has been appointed, who can be contacted at: [a.bednarek@centrumelektryczne.pl](mailto:a.bednarek@centrumelektryczne.pl). You can contact them in all matters related to the processing of personal data.

In the company Bioan, for matters concerning data processing, you can contact directly at: [biuro@bioan.tech](mailto:biuro@bioan.tech)

You have the right to lodge a complaint with the supervisory authority responsible for data protection in Poland: Urząd Ochrony Danych Osobowych, ul. Stanisława Moniuszki 1A, 00-014 Warsaw, if you believe that the processing of your personal data violates the provisions of the GDPR.

### PURPOSES AND LEGAL BASES FOR DATA PROCESSING

Personal data may be processed for the following purposes:

1. performance of a contract or taking steps prior to entering into a contract (e.g., orders, deliveries, complaint handling, recruitment to the extent necessary to conclude an employment contract in accordance with the Labour Code) – Article 6(1)(b) GDPR,
2. fulfillment of legal obligations incumbent on the joint controllers (including tax, accounting obligations, verification of contractors in registers) – Article 6(1)(c) GDPR,
3. based on the legitimate interests of the joint controllers, e.g., pursuing or securing claims, direct marketing, handling inquiries and contact forms, communication between employees of the contracting parties, recruitment regarding verification of the candidate's experience and skills, and transfer of data within the group for administrative purposes – Article 6(1)(f) GDPR,
4. based on consent, e.g., for marketing activities – sending commercial information by electronic means, use of cookies for analytical and marketing purposes, participation in the recruitment process regarding additional data provided in the CV, cover letter, potential assessment, participation in future recruitments – Article 6(1)(a) GDPR.

#### Centrum Elektryczne „Ania”

Boguccy Sp. z o.o. Sp.k.

98-300 Wieluń, ul. R. Traugutta 43

NIP: 832-000-41-79

BDO: 000006144

KRS: 0000473142

REGON: 730015440

Kapitał zakładowy: 3 mln PLN

e-mail: [info@centrumelektryczne.pl](mailto:info@centrumelektryczne.pl)

[www.aniaholding.pl](http://www.aniaholding.pl)

#### **DATA RECIPIENTS**

Data may be transferred to:

- authorized institutions as specified by law,
- processors providing services to the joint controllers and to whom data is entrusted,
- business partners through whom the joint controllers fulfill obligations, such as manufacturers/distributors of products, courier companies – only to the extent necessary to fulfill orders.

Personal data is not transferred to third countries outside the EEA (European Economic Area). If data were to be transferred outside the EEA, appropriate safeguards will be applied to ensure such data transfer is carried out in accordance with applicable data protection principles.

#### **DATA RETENTION PERIOD**

Data is stored for the period necessary to achieve the purposes of processing, and then for as long as required by law or the legitimate interest of the joint controllers. Data processed on the basis of consent – until it is withdrawn. Recruitment data – will be processed for the duration of the recruitment process in which you are applying, and then stored for the limitation period resulting from legal provisions, i.e., a total of 3 years, which may be related to the course of the recruitment process.

#### **RIGHTS OF DATA SUBJECTS**

The personal data controller ensures the exercise of rights arising from Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (referred to as “GDPR” or “General Data Protection Regulation”).

You have the right to access your personal data, rectify, erase or restrict processing, the right to object to such processing, the right to data portability, the right to withdraw consent to the processing of personal data (if consent is the basis for data processing).

#### **PROFILING AND COOKIES**

Data is not subject to automated decision-making. The use of cookies may involve profiling for analytical and marketing purposes – only based on consent.

#### **VOLUNTARINESS OF PROVIDING DATA**

Providing data to the extent required by law is mandatory. In other cases, it is voluntary but necessary to conclude or perform a contract, respond to an inquiry, or conduct a recruitment process.

#### **Centrum Elektryczne „Ania”**

Boguccy Sp. z o.o. Sp.k.

98-300 Wieluń, ul. R. Traugutta 43

NIP: 832-000-41-79

BDO: 000006144

KRS: 0000473142

REGON: 730015440

Kapitał zakładowy: 3 mln PLN

e-mail: [info@centrumelektryczne.pl](mailto:info@centrumelektryczne.pl)

[www.aniaholding.pl](http://www.aniaholding.pl)